



**DIRECTORATE OF UNIVERSITY FOREIGN RELATIONS (DUFR)**  
JNTUH, Kukatpally, Hyderabad. 500 085

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**PROCEDURE FOR ACQUIRING HOSTEL ADMISSION**

1. Students seeking hostel admission should collect the application form from the **Directorate of University Foreign Relations (DUFR)**.
2. Filled in application form along with **Rs.500/-** challan should be submitted in the Directorate of University Foreign Relations (DUFR). The challan is to be paid into Director, UFR Account.
3. Challan form and bank details are available in the Directorate of University Foreign Relations (DUFR).
4. Further Xerox copies of the following documents submitted along with application form.
  - a. College / Campus allotment letter.
  - b. Passport.
  - c. Residential Permit / Stay Visa.
  - d. Parents address.
  - e. PNS Passport size photos 3 Nos.
  - f. ID Card proof.
5. The refundable caution deposit of **Rs. 12,000/-** can be paid through challan of **“Registrar works”** account for obtaining final allotment of hostel room.

**DIRECTOR,  
DUFR, JNTUH**



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Application No. \_\_\_\_\_

Date:- \_\_\_\_\_

**ALLOTMENT LETTER**

This is to certify that Mr./Ms. \_\_\_\_\_

S/o, D/o \_\_\_\_\_ Student of

\_\_\_\_\_ Year bearing Roll No. \_\_\_\_\_ has

been allotted on date \_\_\_\_\_.

Hostel Name: \_\_\_\_\_

Room No: \_\_\_\_\_.

**DIRECTOR,  
DUFR, JNTUH**

**Note:-**

1. No mess is provided.
2. Guests are not allowed to stay in the hostel rooms.
3. DUFR, JNTUH is not held responsible for poisoning due to consumption of outside /food their own prepared.
4. During preparation of food in the kitchen of allotted room, on damage due to the Leakage/ Failure/ Guest of gas cylinder/ Short circuit of Electrical cooker, the DUFR, JNTUH is not held responsible. The occupants of the room are only responsible.
5. Ragging is strictly prohibited.
6. In ISH Hostel and RSQ2 quarter there is no provision for single occupancy of students
7. If the students and scholars do not pay rent and power charges for three consecutive months, their hostel allotment will be cancelled.